

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

May 5, 2020
Executive Committee

1. Call to Order

Meeting was called to order by Wehmeier at 8:30 a.m.

2. Roll Call

Executive Committee Members

Members present via videoconference: Jim Braughler, Steve Nass, Conor Nelan, Amy Rinard and Michael Wineke.

Others Present: Ben Wehmeier, County Administrator; Supervisor Anita Martin, Supervisor Walt Christensen; Sarana Stolar, Corporation Counsel; Audrey McGraw, County Clerk; J. Connors

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No Changes

5. Election of Committee Officers

Election of Committee Chair

Motion by Nass/Nelan to nominate Rinard as Chair. Motion Passed 5-0

Election of Committee Vice Chair

Motion by Rinard/Nass to nominate Braughler as Vice Chair. Motion Passed 5-0

Election of Committee Secretary

Motion by Nass/Braughler to nominate Conor as Secretary. Motion Passed 5-0

6. Public Comment

None

7. Approval of the April 16, 2020 committee meeting minutes

Draft minutes were provided for review.

Motion by Braughler/Nass to approve the April 16, 2020 committee meeting minutes as presented. Motion passed 5-0.

8. Approval of the April 21, 2020 county board minutes

Draft minutes were provided for review.

Motion by Nass/Nelan to approve the April 21, 2020 County Board minutes as corrected. Motion passed 5-0.

9. Communications

None

10. Discussion and possible action on publishing resolutions and ordinance in the minutes

The Committee received the minutes in the new abbreviated format. The committee supports this new format. No action taken.

11. Discussion and Possible Action Related to Committee and Board meetings

a. How to conduct meetings?

Wehmeier is looking for guidance on how committee and board meetings are conducted in the future. The committee discussed meeting face to face vs. remotely. The committee supports offering both options for committee and board meetings under the County Board's control. No action taken.

a. Joint Committee meetings

Wehmeier said that he is just looking for guidance for this in the future. No action taken.

b. Schedule

No action taken.

12. Discussion and Possible Action on holding May County Board meeting

Wehmeier talked about the action items that need to go to County Board. The committee discussed holding the May County Board meeting. The committee supports holding the monthly board meetings. No action taken.

13. Discussion and Possible Action on extending the emergency declaration

Wehmeier asked if they wanted to extend the emergency declaration or let it expire. It was suggested that we monitor this and extend this month by month. Braughler asked if the declaration could be revised to relax the wording in the declaration so that we are gradually moving towards opening up.

Motion by Nass/Wineke to extend the emergency declaration language intact and forward to the County Board for their consideration. Motion passed 4-0. (Braughler, Opposed)

14. Discussion and Possible Action on extending the remote attendance policy

Wehmeier said that this coincides with the emergency declaration. Wehmeier suggested that extension of the remote attendance policy be placed on the May County Board agenda in the event that the Emergency Declaration is not supported by the County Board. The committee supports this. No action taken.

15. Discussion and possible action on 2020-2022 Official Newspaper

The committee supports placing ads in the Jefferson Daily Union. No action taken.

16. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: Planning the restart the Comp Plan, working with Department Heads on 2020 budget, starting to look at 2021 budget, EOC COVID-19 meetings, briefings and calls. No action taken.

17. Discussion and possible action on tentative future meeting schedule and agenda items

- Approval of May 5, 2020 Executive Committee meeting minutes
- Approval of May 12, 2020 County Board meeting minutes
- Discussion and possible action on Committee Chair meeting
- Financial Reports

18. Next meeting: May 27, 2020 at 9:00 a.m.

19. Adjourn

Motion by Nass /Wineke to adjourn at 9:58 a.m. Motion approved 5-0.